



2024 Vendor Coordinator



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Please read Vendor Packet carefully and retain a copy for your records.

**June 14, 2024, June 15, 2024 & June 19, 2024**

**3 Vendor Days for One Fee!!!**

**Friday, June 14, 2024 • 4:00PM – 9:00PM**  
900 Lakeshore Drive (Event Center Amphitheatre)  
Lake Charles, LA 70601

**Saturday, June 15, 2024 • 11:00AM – 6:00PM**  
900 Lakeshore Drive (Event Center Coliseum)  
Lake Charles, LA 70601

**Wednesday, June 19, 2024 • 1:00PM – 6:00PM**  
2526 Opelousas Street (KPC Hall)  
Lake Charles, LA 70601

### VENDOR REGISTRATION FORM AND INFORMATION

Business Name: \_\_\_\_\_ Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Product or Service \_\_\_\_\_

Booth RATES			
Size / Type of Vendor Organization	Booths	Rate	Product Sold / Notes
Non Profit Organizations / Information Booths		\$ 50	
Small Businesses (food, art, clothing jewelry, music and all sellable items)		\$150	
Political Booths		\$200	
Food Trucks		\$200	

Each booth rental includes one eight-foot table, two chairs, and two passes for persons working your booth. Your booth will be separated by pipe and draping.

ALL VENDORS SUPPLYING FOOD AND/OR UTILIZING ELECTRICITY MUST HAVE UPDATED AND CERTIFIED FIRE EXTINGUISHER PRESENT AT ALL TIMES. VENDORS WITH PROPANE WILL NOT BE INSIDE.

Will you be delivering your services from a mobile unit (food truck, mobile kitchen, etc.)? YES ☐ NO ☐

If you need electricity? YES ☐ NO ☐

**Vendor Registration Deadline: Friday, June 7, 2024**

**BOOTHS AVAILABLE ON FIRST COME FIRST SERVE BASIS**

**Check the dates that you will be participating in this year:**

\_\_\_\_\_ **Friday, June 14, 2024** \_\_\_\_\_ **Saturday, June 15, 2024** \_\_\_\_\_ **Wednesday, June 19, 2024**

Rate \$ \_\_\_\_\_

Total \$ \_\_\_\_\_

Payments for booth registration can be made on this link: <https://givebox.com/524699>. Registration forms should be emailed to [Tammie2011@yahoo.com](mailto:Tammie2011@yahoo.com). A email confirmation will be sent to you once your application and payment is received. For additional information, call the Vendor Coordinator, at Tammie Moore at 337-513-1128.

**Note:** I have read, understand, and accept the terms and conditions of this agreement as final and binding. I agree to follow all rules and regulations set forth by the SWLA Center for Health Services.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## 2024 Exhibitor / Vendor Information

### One flat rate for all THREE DAYS

When: Friday, June 14, 2024  
4:00 PM to 9:00 PM  
**Vendor Registration Deadline: June 7, 2024**

Where: **Lake Charles Event Center Amphitheatre**  
900 Lakeshore Dr.  
Lake Charles, LA 70601

When: Saturday, June 15, 2024  
11:00 AM to 6:00 PM  
**Vendor Registration Deadline: June 7, 2024**

Where: **Lake Charles Event Center Coliseum**  
900 Lakeshore Dr.  
Lake Charles, LA 70601

When: Wednesday, June 19, 2024  
1:00 PM to 6:00 PM  
**Vendor Registration Deadline: June 7, 2024**

Where: **KPC Hall**  
2526 Opelousas St.  
Lake Charles, LA 70601

**Rate Includes:** One (1) eight (8) foot table, two chairs, 10'X10' exhibit area, two guest passes

Other Info: Rate includes two guest passes. If additional passes required please let us know.

**Set-up Times: Friday, June 14, 2024 from 2:00pm to 3:30pm**

Movie will begin at dark-fall. All trash should be picked up, no later than 8:00pm.

**Saturday, June 15, 2024 from 9:00am to 10:30am**

All trash must be removed and cleared from your area, no later than 6:00pm.

**Wednesday, June 19, 2024 from 11:00am to 12:30pm**

All trash must be removed and cleared from your area, no later than 5:30pm.

#### **Exhibitor Entrance and Identification:**

A main entrance will be available for exhibitors and vendors to enter the event center coliseum. Although this event is FREE to the public, vendors and their workers will still need to have on their vendor badges.

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## **Terms and Conditions**

The terms and conditions outlined herein have been established for the mutual benefit and protection of all Exhibitors, Vendors, Guests, and SWLA Center for Health Services, event organizers and investors, and may not be modified unless by writing signed by both parties. The exhibitors agree to these terms and conditions as an integral part of this binding contract. Please read carefully to avoid any misunderstandings.

1. **Exhibit Space:** Distribution of exhibitor space will be assigned and priority given upon receipt of payment and agreement. All booth assignments are at the sole discretion of the organizers of SWLA Center for Health Services. Exhibitors are responsible for cleaning their area or forfeit their deposit.
2. **Taxes:** Exhibitors are responsible for any and all taxes and fees associated with their activities at the Festival. You are advised to contact the Calcasieu Parish Sales and Use Tax Department, at 337-217-4280.
3. **Limitation on Liability:** Exhibitor expressly releases SWLA Center for Health Services and its organizers from any and all liability and waives) any and all demands, claims, and causes of action in law or in equity, related to any defect, deficiency, ventilation, refrigeration, or other mechanical systems failure; b) the conduct, negligence or claims of any exhibitor or attendee; and c) any fire, flood, strike, terrorist attack, weather or other force beyond the control of SWLA Center for Health Services.
4. **No guarantee of results:** SWLA Center for Health Services and its organizers do not warrant or guarantee any particular results of the festival, nor does it guarantee a particular number of attendees or exhibitors.
5. **Product/Service Exclusivity:** Product/Service exclusivity is not guaranteed through this reservation, this also includes brand exclusivity.
6. **Indemnification:** The Exhibitor hereby agrees to indemnify and hold harmless the SWLA Center for Health Services, its organizers, officers, employees, volunteers, and agents from any financial liability or obligation incurred by the exhibitor or from any injury or damage to the person or property of others which any exhibitor causes or contributes to cause while participating in any way in the festival.
7. **The exhibitor, by signing this agreement, releases SWLA Center for Health Services, it organizers, officers, employee, volunteers, and agents from any and all causes of actions, claims, and damages of any kind or nature whatsoever arising from any injury, loss, damage, cost, accident, delay, irregularity, or expense arising out of or in any way connected with the performance or operation of SWLA Center for Health Services.**